kaapi
SOFT

CASE STUDY

HOW KAAPISOFT HELPED GOZO NOTARY TO AMPLIFY EFFICIENCY WITH DIGITISED DATA MANAGEMENT

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CASE OVERVIEW

Established in 2008 under the leadership of Dr Mizzi, Gozo Notary is a leading notary services provider. Their services include certification and authentication of documents and transactions.

This includes but is not limited to the sale and purchase of property, property rental leases, donations, emphyteusis, loans, wills, power of attorneys and private writings.

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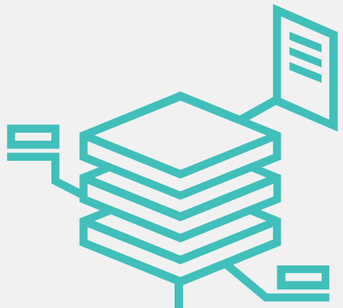
THE CONTEXT

Data integrity is among the fundamental concerns of a notary services provider. Since the documents and transactions are certified and need to be verified for authenticity by notary officers, it is critical to track these documents and have a clear overview of their statuses across offices and departments.

THE PROBLEM



Gozo Notary's primary workflow involved storing and safely maintaining confidential documents and transactions. They manually managed their data and records and used paper-based files and spreadsheets to store information. This approach resulted in their data being scattered across several departments or notary offices.

As they used legacy systems, retrieving information across various notary departments and offices took significant time and effort.

The lack of a real-time view of the status of the jobs was another hassle in operating smoothly. This impacted the business's overall efficiency and growth.

For these reasons, the management at Gozo Notary was eager to initiate a technology-based process to streamline their workflow. They were looking for a solution to centrally store and list notary jobs and simplify associated workflows.

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THE SOLUTION

Kaapisoft implemented a user-friendly and interactive internal application to streamline the workflow for Gozo Notary. This application was designed to enable them to record information in a centralised database quickly.

At the same time, it provided the end user with easy access to several controls to track, modify and manage jobs and reports. Some of the unique features of this application included:

QUICK STORAGE OF INFORMATION:

Allowing users to create and store notary jobs in the database seamlessly.

TIMELY ALERTS:

Email notifications and reminders to easily track job updates and notify the system administrator.

EASY SEARCH:

Enabling users to easily and quickly scan through large silos of information.

AGILE OVERVIEW:

Provide users with a holistic and comprehensive report, including the ability to export information to CSV file formats.

EFFICIENT ADMINISTRATION:

Hassle-free features enabling users to add new file locations and job statuses.

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THE SOLUTION

This solution was designed and implemented as below:

01 The user is provided with an interactive form. Their inputs get quickly stored on the backend, leading to the creation of a comprehensive database. Users can then scan the ready database to geta holistic view of all notary jobs created in the system. The result is the ability to track each job effortlessly.

02 The system has integrations to alert system administrators of any updated job statuses. These can be sent via email notifications.

03 Users can select report criteria and highlight job reports, requested document reports and the location of notary jobs to generate reports.

04 Administrative users can access additional features with greater flexibility and control. This includes creating new users, adding new file locations, and updating job statuses.

THE OUTCOMES

Gozo Notary's new application has significantly improved its business data and record-keeping efforts. It has empowered them to organise scattered data into a unified database. This has paved the way for not only driving improved internal efficiencies but also reducing manual paperwork-related errors.In essence, the application has allowed the business to:

01 Automate and streamline the company's manual paperwork and improve data management

02 Centralise scattered data under a unified system and enable administrators with easy access to information

03 Gauge visibility of varied job statuses and stages to understand and track each notarial job

04 Generate comprehensive reports on the go

05 Eliminate manual intervention in the paperwork process

CLIENT TESTIMONIAL

"We recently commissioned KaapiSoft to create a custom online database to facilitate the management of our open jobs. After designing and discussing our needs with Mr William Bellia, who was extremely helpful and understanding of what we wanted, KaapiSoft worked diligently to create a user-friendly and efficient digital system that streamlined our processes and centralised our data. Thanks to their efforts, we were able to improve our data management, have full visibility of work carried out and produce reports on the fly, as well as save valuable time. Throughout the entire process, I was in regular contact with William at KaapiSoft to fine-tune the software to meet our expectations. Anyone I spoke to at KaapiSoft was always professional, communicative, and responsive to our feedback. They always kept our objective in mind.

Our office would highly recommend them to anyone who needs a custom system designed as we couldn't be happier with the final product."

- Anthony Mizzi (Office Manager)

ABOUT US

KaapiSoft is a software development company based in Malta, EU. We specialise in end-to-end custom software development solutions.

We support businesses, organisations, and individuals in their digital transformation journey by integrating systems together through automated workflows. With that, we help them build scalable digital applications, in budget.

Our services range from web and mobile app development to software consulting across industries - from technology, telecommunications, architecture, and logistics solutions.